



Distance Learning

What is Distance Learning (DL)?

TLC's Distance Learning programme integrates correspondence and online education. A wide variety of different interactive learning activities are used to ensure that students are actively involved and participate in the learning process (e.g. e-mails, SMS, WhatsApp, live chats, etc.)



Why Distance Learning?

DLC has the following advantages over contact sessions in a classroom:

- flexibility it allows so that students can still work and devote time to their families;
- affordability as students don't have to travel to and from the training venue;
- convenience of studying at your own pace, in your own time and at a convenient place.

Is DL right for you?

DL requires plenty of self-study, self motivation and self discipline. Although it offers flexibility, there are still certain deadlines and assignment due dates. For online learning, it is essential that you have reliable access to a computer and the internet so that you can log-in to an online student portal. You will need to download study material and resources and participate in virtual classes or video conferencing (e.g. zoom).



Correspondence learning is an alternative if access to the internet is not possible. Study material including CDs or DVDs will be mailed or couriered to your preferred address or local post office for collection.

Entrance Requirements

For all qualifications, proficiency in English is essential as English is the language of instruction. You must be able to read, comprehend study material and write in English.

➤ **FETC: ECD (NQF 4) SAQA 58761**

- Minimum of Grade 10 (Standard 8)

NOTE: If you have the minimum of a Grade 10, or a Matric certificate (Grade 12) but you have not passed English, Maths (or Maths Literacy) and a Second Language, you will have to enrol for these subjects as well. (See Fundamental Component of the FETC:ECD NQF 4).

➤ **HC: ECD (NQF 5) SAQA 23117**

- FETC:ECD (NQF 4) qualification **OR**
- Matric (Grade 12) with ECD experience (minimum 2 years) **AND** a supporting letter from the principal of the ECD centre/pre-primary school.

DL Process and Procedures

Depending on the option you have chosen when you enrolled for the course, you will receive your study material via post or courier, or electronically (via e-mail), or downloaded from the student portal.

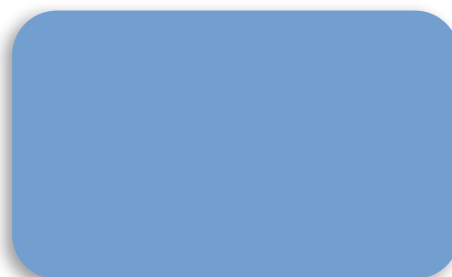
Once you have received your study material, you can work through it at your own pace. The study material is divided into manageable sections so that you never feel as though you have to cope with too much work.



Contents of DL Material

Your study material will include:

- Welcome Introductory Letter
- Blended Learning User Manual
- Learner Study Guides
- Learner Assessment workbooks
- Mentor Letters
- CDs and DVDs containing course content
- Recommended and/or additional resources and information



Assignments and Assessment

Your assignments are designed to assess your knowledge, understanding and practical skills. They consist of a variety of questions (e.g. short questions, fill in missing words, etc) which you will be required to complete and submit so that your mentor can assess and monitor your progress. Your mentor will grade your assignments and give you constructive meaningful feedback. Should your assignment be found Not Yet Competent, you will have the opportunity to re-submit your assignment with the necessary corrections for a remark.



There is NO FINAL EXAM at the end of the course - however, you will write summative exams at the end of each module. These marks, together with your portfolio of evidence and the principal's written performance report, will count towards your final assessment at the end of the training course.

Teaching Practice

Some of your practical assignments will require you to spend time in an ECD centre. We call this "*teaching practice*" and is a vital component of your course. Teaching practice gives you the opportunity to observe teaching in a real classroom setting. You will be able to 'put into practice' what you have learnt e.g. lesson planning, making creative resources, etc. To carry out



your teaching practice, you need to find a registered ECD centre near you. The principal will submit a written report on your teaching practice and performance.

FETC: ECD NQF 4 Curriculum (SAQA 56871)

There are 3 modules made up of several unit standards. You will begin with the first Unit Standard and once you have successfully completed that Unit Standard, you will move onto the next Unit Standard. For more detailed information of each module, you may ask the Head office for a copy of the prospectus, however a summary of the module content is given here.



MODULE 1: Provide care and support for babies, toddlers and young children

- Work with families and communities to support Early Childhood Development
- Provide care for babies, toddlers and young children
- Supporting children with special needs (Note: this unit standard is being replaced by Motivate and Build a Team)

MODULE 2: Plan and prepare for early childhood development

- Prepare resources and set up the environment to support the development of babies, toddlers and young children
- Prepare Early Childhood Development programmes with support
- Design activities to support the development of babies, toddlers and young children
- Evaluate an Early Childhood Development (ECD) service



MODULE 3: Facilitate and monitor the development of babies, toddlers and young children

- Demonstrate knowledge and understanding of the development of babies, toddlers and young children
- Facilitate the holistic development of babies, toddlers and young children
- Observe and report on child development
- Conduct a structured meeting

FETC:ECD (NQF 4) Fundamental Component

As mentioned under Entrance Requirements, if you only have a Grade 10 certificate or a Matric (Grade 12) without a pass English, Maths (or Maths Literacy) and a second Language, you must enrol for the FETC: ECD Fundamental Component.

Duration of FETC:ECD (NQF 4)

The time taken to complete the course is up to you, but 12-15 months is the usual duration.

HC: ECD NQF 5 Curriculum (SAQA 23117)

There are 3 modules made up of several unit standards for the HC: ECD Level 5 qualification. You will begin with the first Unit Standard of Module 1, and once you have successfully completed that Unit Standard, you will move on to the next Unit Standard. You will continue working through the different modules until you have completed the entire course. For more detailed information of each module, you may ask the Head office for a copy of the prospectus, however a summary of the module content is given here.

MODULE 1: Communication and presentation skills

- Apply workplace communication skills
- Present information in a public setting

MODULE 2: Develop and Manage ECD learning programmes

- Mediate active learning in ECD programmes
- Promote healthy development in Early Childhood programmes
- Develop and manage the ECD learning programme

MODULE 3: Grade R Learning Programmes

- Facilitate a Life Skills Learning Programme in the Reception Year
- Facilitate a Literacy Learning Programme in the Reception Year



- Facilitate a Numeracy Learning Programme in the Reception Year

Duration of HC: ECD (NQF 5)

The time taken to complete the course is up to you, but 12-15 months is the usual duration.

Mentor Support

You will be assigned a mentor who will be available to assist you with any problems or queries that you might have in relation to your studies. Your mentor's contact details will be provided in a personal welcome letter together with your study material. You may contact your mentor via telephone, e-mail, WhatsApp or SMS.



Registration Form

[Click here](#) to download the Registration Form for Distance Learning.

For Additional Information

Please Contact: TLC Head Office (011) 496 1262